



Innovative Program Form 3 Data Tracking Forms

Name of Mentor	
Name of New Teacher	
School	Phone Number

I. Test Innovative Project

Implement your proposed solution for several months and collect data on indicators identified and outlined in the Data Collection Plan submitted with your Innovative Project Application (Form 2).

C. Data Collection Tools

1. Create an excel document or other electronic data collection tool and document results as measure by the data indicators identified in the Innovative Project application. Collect results throughout your project according to the timeline set in your Data Collection Plan.

AND

2. Maintain a journal of your experiences while testing your Innovative Project.

Sample Journal – This will be an expandable form to complete weekly throughout project timeline.

Date:	Notes
Relationships: How student responded.	
Communications: Discussions with colleagues.	
Patterns of work and organization: Can project tasks be completed within the current structure and organization.	
Difficulties encountered and solutions tried.	
Progress update: How the project and proposed action plan are working.	
Modifications needed	