Title of Innovative Project:	
Name of Project Lead /Team:	
School	Phone Number

Use the Action Research Planning Tool (Appendix A) and the Innovative Project Evaluation Rubric (Form 4) to guide the application process.

I. Define the Project
Problem Statement

Write a short problem statement:

II. Analyze the Situation

Collect and share baseline data establishing the existence of the problem and justifying your Innovative Project to address the student learning issue.

III. Generate Hypothesis

Conduct Literature Review

Write a three to five paragraph summary of current research and best practice instructional strategies and/or approaches proposed to justify the significance of your problem to student learning, and your rationale for addressing the problem through this innovative project. Include a reference list identifying published research used to ground your proposal.

IV. Test proposed Innovative Project

A. Outline the specific proposed plan of action you will implement to test the solution you have selected to pilot to address your identified problem:

Goal of the Project:			
Outcome: What will be achieved in this study.			
Action Steps:	Who	When	Resources

B. Identify the data collection process you will use to measure and evaluate the success of your innovative project. Identify 3-5 specific indicators of success you will monitor.

Indicator/Data to be Collected	Technology/Format	Time(s) of Collection

_____ Date _____
                    (Signature)