

Quick Steps for Progress Monitoring (via Survey Level Assessment screen)

1. Log into your account, go to Students, and select Students Search. Complete a Student Search using the filter. Select the student by clicking the icon to the left of their name.

🐣 Student	s 🔮	Groups		og Manage			
Students Sear	ch 🧹	Class IF	⊢1 H, Grade 1-1 filtered				
Roster	Class 1F HH	×		Student (35)			
			0	Student 1293, HHSample 1293			
Grade	1 * to 1	*	0	Student 1261, HHSample 1261			
First Name			0	Student 1286, HHSample 1286			
Middle Name			•	Student 1279, HHSample 1279			
Last Name		-	0	Student 1272, HHSample 1272			
			0	Student 1265, HHSample 1265			
Student ID			0	Student 1290, HHSample 1290			
Demographics	Not Filtered	-	0	Student 1283, HHSample 1283			
	Include inactive students			Student 1276, HHSample 1276			
Include				Student 1269, HHSample 1269			
	C View / Ref	fresh	0	Student 1294, HHSample 1294			
			8	Student 1363 HHSample 1363			

2. Use the drop-down menu to select Survey Level Assessment.



3. To create an assessment select New. Select the measure and grade. Keep in mind that only monitoring measures will show up here and that they are only available here for the grade levels that they were designed. The measure you select determines what popup will show below.



For DRF measures: The Form field displays a form number that the system selected randomly based on the measure and grade. To switch to a different form, click Cancel or click the "x" button in the top right, and when the form closes click New again. A different Form is generated. Complete the SLA by selecting the Assess button.

		New
Assess		>
Measure	LNF	_
Grade	к	
Form	14	くと
Form		
	X Cance	Assess





Online Assessments: If you are using an online assessment via TestNav, you will Assign your test here (left visual) and retrieve the credentials at the Test Assignment option under the Students menu (right visual).

	Roste	er jaffers	soo Dementa	1		Student (3) +	Grade	Туре	Period	Test	Form	Username	Password
Assess			* to 5		13	Student 631, JHSample 631	5	SLA	N/A	NSFIR		ZIPZNR	JHSample
						Student 631, JHSample 631	\$	SLA	N/A	NSFIL	5	LC3R9Q	JHSample
Measure NSF *			reta		-83	Student 631, (HSample 631	5	SLA	N/A	NSF(4)		48RpCX	JHSample
measure	Typ	pe All Typ	pei										
Grade 5	Perio	od fatt?	2016										
	First Nam	ne 631											
Form 5	Last Nav	ne											
			signmerts (

4. At the Survey Level Assessment screen, determine the measure/score that you would like to use as a baseline score for progress monitoring. Click onto the "+" plus icon. Then, the Goals details window will be displayed.

Measure 🔺	Grade	Date	Score		Nat'l %ile	Monitor
LNF	к	9/27/2016	17	Û	23	>0

5. In the Goals details window, select the duration of the schedule and the frequency of data collection. Use the calendar icon, the +/- to advance or decrease by week, or the slider bar. Also, select your data collection frequency of monthly or weekly.

	Target Week & Monitor Frequency
Cor	Week of - 3/20/2017 🛗 + (28 weeks) Weekly 🔹
1.1	← '16-17 '17-18 →
N S Ins O	2016 2017 SEP OCT NOV DEC JAN FEB MAR APR MAY JUN JUL AUG SEP
	← '16-17 '17-18 → 2016 2017

6. Select the end goal score and percentile by using the +/-, data entry box, or slider bar. Pay attention to the ending percentile rank and the extent of the goal. We suggest that you set the goal to be in the "closes the gap" to "ambitious" range. Make sure that the goal ends at a reasonable level as to not leave a student on a schedule for too long of a period of time. The duration of time can be readjusted as needed prior to saving.







7. Select your intervention by clicking the "+" plus icon in the upper right of the Intervention Assignment area. *Keep in mind that your intervention must have been entered prior to selecting it here.

Intervention		Frequency	Len (mins)	Start Date	End Date	Delete
Intervention		requency	cerr (mins)	Start Date	Life Date	Delete
	New Interver	ntion Assignme	nt	×		
	Start Date	9/26/2016	***			
	Intervention	Ready Reading		٣		
	Description					
	alphabetic prin	iciple; phonologic	al awareness			
		o entres a				
	Session Lengt	h 30 min. Freq	uency Daily			
			100			

8. Click onto "Save" in the upper right-hand corner of the screen. You will be able to see the schedule and data by going to various screens such as Students > Monitor, Student Profile, or Benchmark Comparison.



For all questions, please feel free to call or email the aimswebPlus team!

General Technical Support

1-866-313-6194, option 1

Email aimswebsupport@pearson.com

(8am-5pm Central Time)

Data, Imports, Exports

866-313-6194, option 1, and then option 3

Email aimswebdata@pearson.com

(8am-5pm Central Time)

