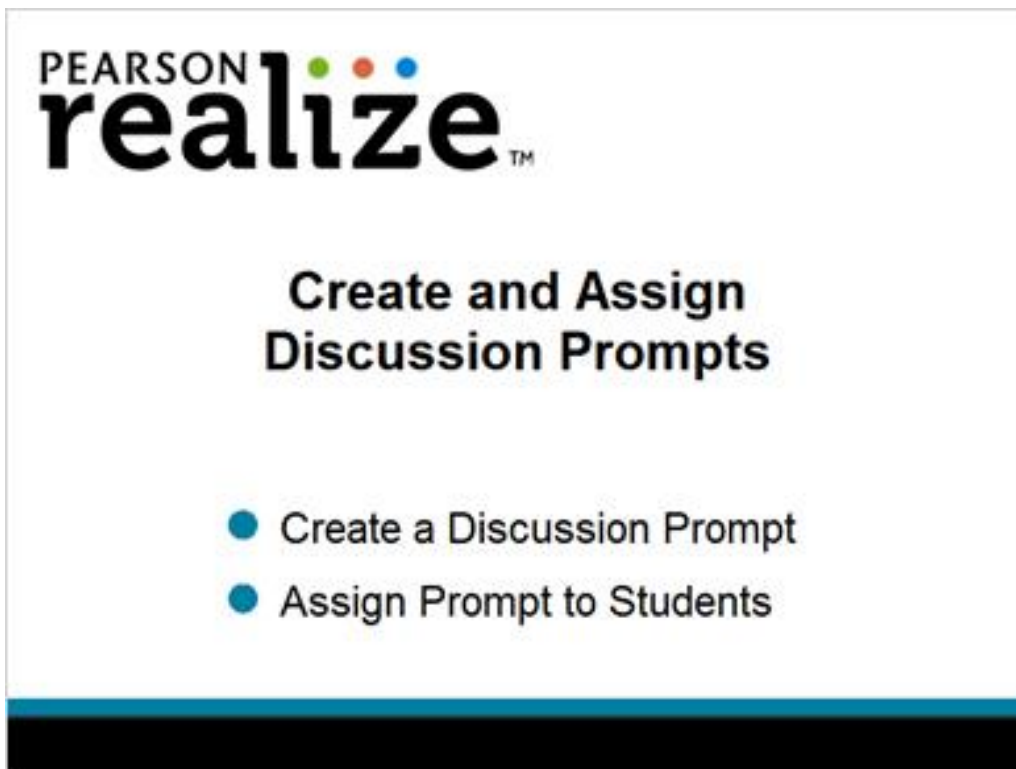




Create and Assign Discussion Prompts

Introduction



Hi, and welcome to My Pearson Training. In this tutorial, you will learn how to create a discussion prompt for your students, and assign the prompt to different groups within your class, or to the class as a whole.

Discussion Boards

		Student status	Due date	Average
	1-1: Patterns with Exponents and Powers of 10	0/2 Completed	07/13/16	-
	Exponent Evaluation Activity	3/3 Completed	10/05/16	47%

Discussion Board activities can serve a variety of purposes and can be used to meet a wide range of instructional objectives.

You can use the Pearson Realize discussion board prompts to start a discussion with your students, and your students can post comments and questions to which you can respond. Discussion board prompts are now graded as a student assignment.

You will be able to create, monitor, and reply to discussions, and all students will have the ability to participate in discussion boards that their teachers create.

Design Discussion Prompts

Discussion Boards can also be used to meet specific course objectives and should be aligned with course content.

The effective use of discussion forums can encourage student leadership by giving them a voice in the classroom.

Knowledge of Key Concepts - Using the discussion board to discuss key concepts allows students to learn from one another and share ideas. When students submit an assignment directly to a teacher, this sharing of ideas is lost.

Community Building - One of the primary reasons for using discussion boards is to build a community of learners. This tool allows students to become part of a vibrant learning community, rather than just an independent learner completing & submitting assignments with no real peer interaction.

Consensus Building - Consensus building activities require students to work together to create a product or to come to an agreement on a particular topic.

Critical Thinking - Through the use of higher order questioning techniques and activities, the discussion board can be used to encourage critical thinking skills.

Reflection - Reflective activities require students to share a synthesis of the learning experience, or to describe how a situation or experience has personal value to them. These kinds of activities should allow for honest and open responses.

Start a Discussion



On the **Home** page or on any page in **Realize**, select **CLASSES** from the menu bar at the top of the page.

From the list of classes on the **Select a Class** page, find the class or group you want to start a discussion with and select the **Discuss** link under its name.

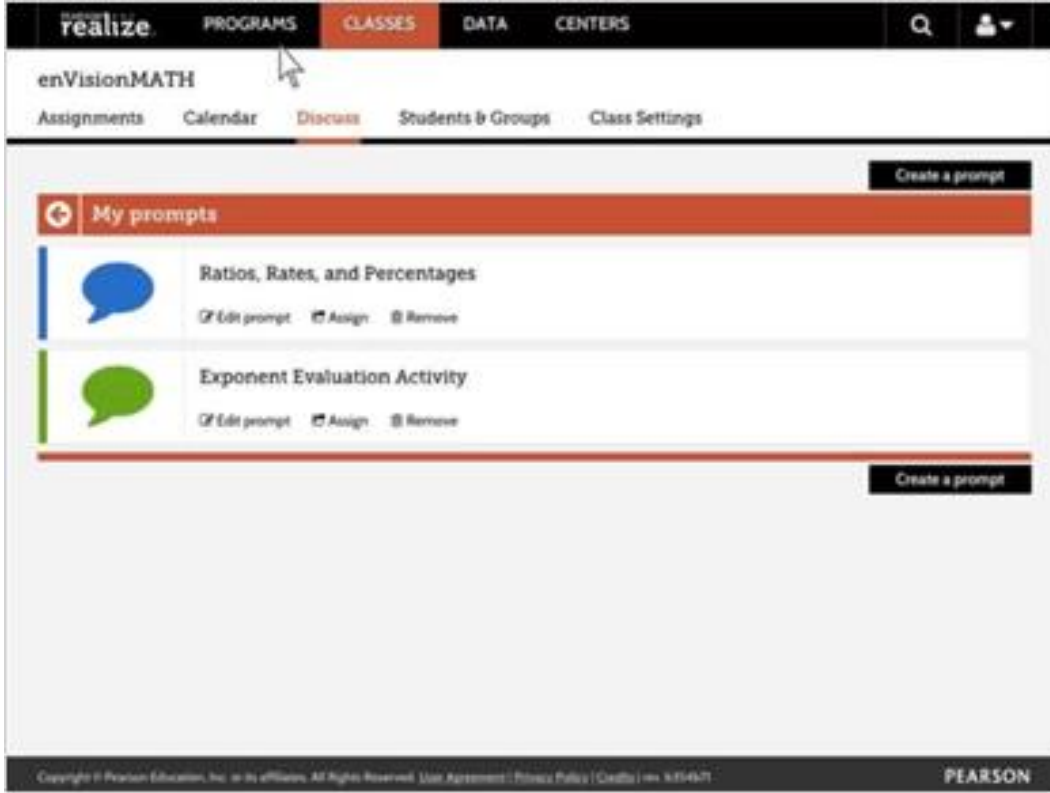
Click **Create a Prompt**, and enter a Prompt title, choose a color, and enter the prompt text.

You can design the discussion display in a number of ways:

- Create a Discussion title so you can find this discussion easily
- Choose a discussion color so different discussion thread will be easily identified.
- Format the text in your discussion prompt area with bold, italics, underline, numbered or bulleted lists

Select the **Save discussion** button when finished.

Assign a Discussion



The due date, which is 11:59 PM user's time, locks down the discussion. No more edits can be made after the Due Date. When this date arrives, the system changes all student statuses to Completed and the student will no longer have the ability to edit his or her response.

Now assign the prompt to your class or student groups, or even an individual student.

Click **Assign** under the prompt name.

Enter a specific time due for the assignment by selecting the **Set start and end times** check box.

The default start time is 12:00 am, and the default end time is 11:59 pm. Then add any instructions you'd like to give your students.

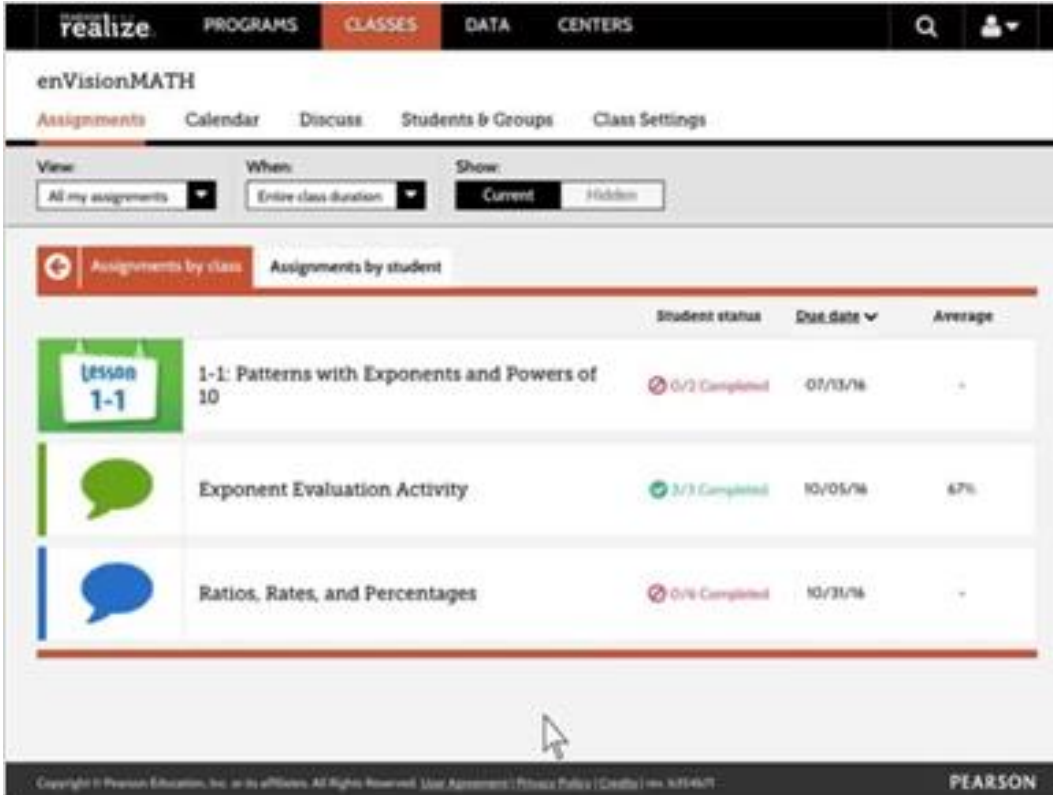
Enter the first letter and scroll to the class, student, or group you're looking for.

Click or tap the **Assign** button when you are finished completing the required information.

Students will only see a discussion if the teacher creates and assigns a prompt.

The Discussion prompt will now show up in the **Assignments** list for the class. You can sort the Assignments list alphabetically by **Title**, and numerically by **Due Date** and **Average** student score.

Edit or Add a Response



The screenshot shows the Pearson MyLab Math interface. At the top, there are navigation tabs: PROGRAMS, CLASSES (selected), DATA, and CENTERS. Below this is the 'enVisionMATH' header with sub-tabs: Assignments, Calendar, Discuss, Students & Groups, and Class Settings. A filter section allows users to view assignments by 'All my assignments', filter by 'When' (Entire class duration), and show 'Current' or 'Hidden' items. The main content area is titled 'Assignments by class' and displays a table of assignments:

		Student status	Due date	Average
Lesson 1-1	1-1: Patterns with Exponents and Powers of 10	0/2 Completed	07/13/16	-
	Exponent Evaluation Activity	3/3 Completed	10/05/16	67%
	Ratios, Rates, and Percentages	0/6 Completed	10/31/16	-

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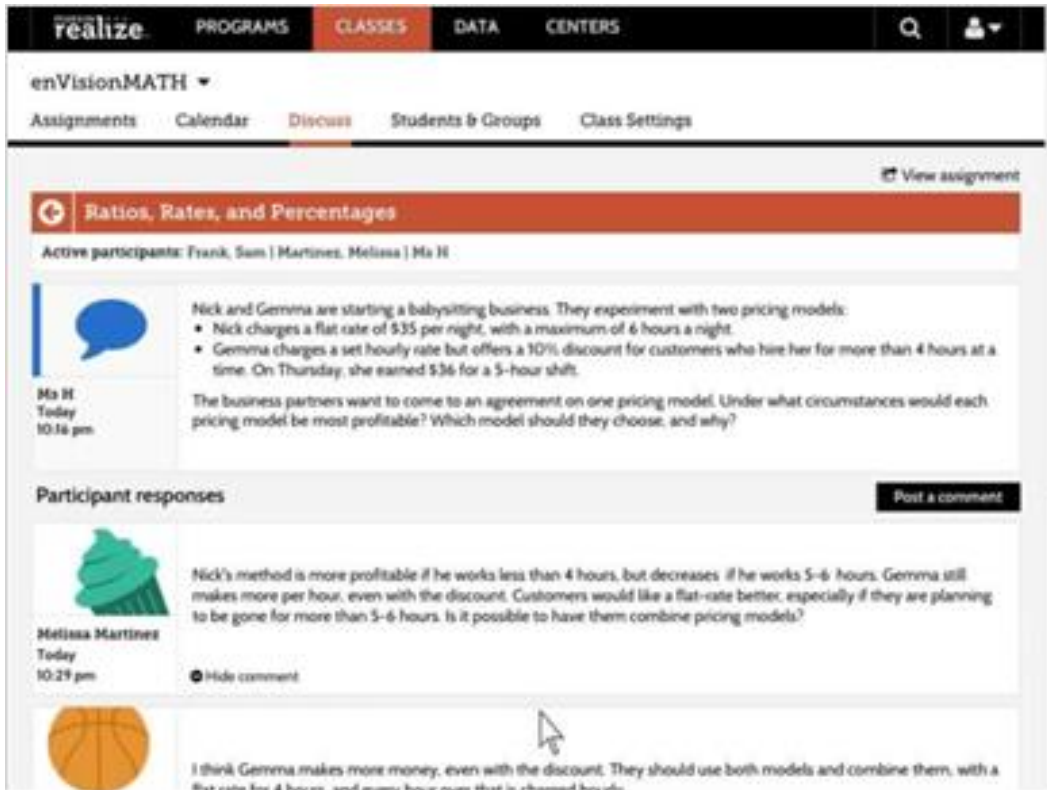
Click the **Discuss** link to view your active discussions.

Select **My Prompts** if you wish to assign the discussion prompt to additional students or groups, or to edit the prompt content. Use the **Remove** link to remove the discussion prompt from your list. Removing or editing the discussion prompt from My Prompts does not remove or edit any prompt that has been assigned.

You can see if any of your students have posted a comment or question in response to your post.

Click **View assignment** to see who has started the assignment, and who has not.

Hide and Score Comments



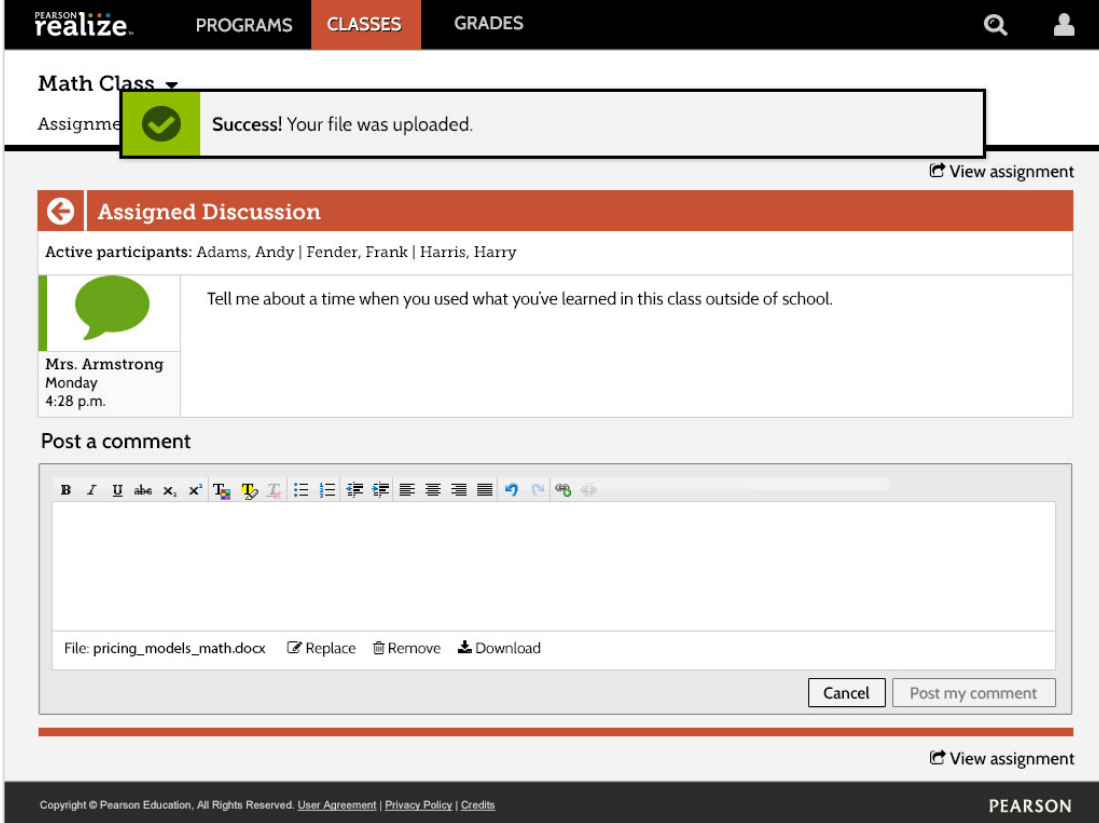
The screenshot shows the Pearson Realize interface for a discussion prompt. At the top, there are navigation tabs: PROGRAMS, CLASSES (selected), DATA, and CENTERS. Below this, the user is logged in as 'enVisionMATH'. There are sub-navigation options: Assignments, Calendar, Discuss (selected), Students & Groups, and Class Settings. The main content area is titled 'Ratios, Rates, and Percentages' and shows 'Active participants: Frank, Sam | Martinez, Melissa | Ma H'. A discussion prompt is displayed with a blue speech bubble icon. The prompt text is: 'Nick and Gemma are starting a babysitting business. They experiment with two pricing models: • Nick charges a flat rate of \$35 per night, with a maximum of 6 hours a night. • Gemma charges a set hourly rate but offers a 10% discount for customers who hire her for more than 4 hours at a time. On Thursday, she earned \$36 for a 5-hour shift. The business partners want to come to an agreement on one pricing model. Under what circumstances would each pricing model be most profitable? Which model should they choose, and why?'. Below the prompt, there is a 'Participant responses' section. The first response is from 'Melissa Martinez' (Today 10:29 pm) with a green cupcake icon. Her response text is: 'Nick's method is more profitable if he works less than 4 hours, but decreases if he works 5-6 hours. Gemma still makes more per hour, even with the discount. Customers would like a flat-rate better, especially if they are planning to be gone for more than 5-6 hours. Is it possible to have them combine pricing models?'. Below her response is a 'Hide comment' link. The second response is from 'Ma H' (Today 10:16 pm) with a blue speech bubble icon. Her response text is: 'I think Gemma makes more money, even with the discount. They should use both models and combine them, with a flat rate for 4 hours, and every hour over that is charged hourly.'. There is a 'Post a comment' button on the right side of the responses section.

If you want to Hide a student's comment, select the comment and tap or click the **Hide comment** link at the bottom of the comment. You can unhide it at any time by selecting the **Hidden comments** box at the top of the page or select **Undo**.

Click **View Assignment** to return to the Student Status list. Here you can review individual discussion responses and comments, or leave your own comments.

Click **Score** to score student responses. Assigned Discussions are different from other assignments in that students do not have a Turn it in option. They are automatically turned in at midnight in the student's time zone on the due date.

Discussion Attachments



The screenshot shows the Pearson Realize interface for a "Math Class" assignment. A green success message states "Success! Your file was uploaded." Below this, a discussion prompt is displayed: "Tell me about a time when you used what you've learned in this class outside of school." A comment from Mrs. Armstrong, dated Monday 4:28 p.m., is shown with a green speech bubble icon. Below the comment is a "Post a comment" section with a rich text editor toolbar and a file attachment area. The attached file is "pricing_models_math.docx" with options to "Replace", "Remove", or "Download". "Cancel" and "Post my comment" buttons are at the bottom right of the comment box. The interface includes navigation tabs for "PROGRAMS", "CLASSES", and "GRADES", and a search icon in the top right.

Teachers and students can also add attachments to their discussion comments.

Enter the text you wish to post as a discussion comment. Under the comment text, click the **Add attachment** link.

In the dialog box, Browse to the file you wish to attach to the discussion post. Acceptable file types are Word documents, PowerPoint presentations, image files, sound and video files, or PDF's. The files must be 10MB or smaller.

Click **Attach** to add the file. The file name will display below the comment box, along with links to **Replace**, **Remove**, or **Download** the file.

Click **Post my comment** to complete the comment and attach the file. Students can now access the attachment below the discussion prompt.

Conclusion

In this tutorial, we learned how to create a discussion prompt for students, and assign the prompt to different groups within your class, or to the class as a whole

Thank you for joining me for this tutorial.